

## ONLINE TEACHING POLICY

### THE ETHOS OF IQRA ACADEMY

IQRA means 'Read '

**I**mprovement  
**Q**uality  
**R**espect  
**A**chievement

### Policy Statement

Iqra Academy is committed to achieving a high standard of safety for all its pupils, so that they have the ability to use ICT skills effectively in all areas of the curriculum and also the skills necessary to cope confidently with the demands of further education, employment and adult life.

As e-safety is about being and feeling safe online, being bullied etc and ICT is the means by which this can happen, many of the issues which need to be covered are appropriate to all areas of the curriculum and not just ICT.

The Senior Leadership Team has agreed that the 'Think U Know' materials would be suitable for Years 1-6 and can be incorporated into the long term plans for PSHE. These ICT lessons will be discrete where necessary.

Each year group has a digital literacy strand where Online Safety and Safeguarding are taught discreetly. All Computing MTPs have safeguarding mapped for Years 1-6.

All materials have been downloaded onto the 'Teacher' drive of the network. There is additional material for KS1 available if needed. The most suitable for Year 2 is from 'Childnet'.

In addition to the Computing 2014 National Curriculum skills:

- Year 1 and 2 to use the KS1 'Think U Know' materials
- Year 3 to revisit the KS1 materials, in addition Year 3 in ICT will need to complete a lesson on safe use of e-mail as part of that topic.
- Year 4, 5 & 6 are to use the KS2 'Think U Know' materials.

In addition, teachers should plan into 1 Computing lesson at the beginning of every term to revisit the safety rules that displayed in the ICT suite and every classroom. This includes what children should do if they see something or find something they know is wrong.

### Declaration of Responsibility

This Online Teaching Policy was reviewed and formally adopted by Iqra Academy on

..... Date

..... Signed Named Governor

..... Signed Principal

<b>Named Governor:</b>	Rizwan Aziz
<b>Monitoring the Policy:</b>	Principal
<b>Reporting to:</b>	Governors
<b>Next Review Date:</b>	June 2021