

## **UNIFORM POLICY**

### **THE ETHOS OF IQRA ACADEMY**

IQRA means 'Read'

**I**mprovement  
**Q**uality  
**R**espect  
**A**chievement

### **Policy Statement**

At Iqra it is our policy that all children wear the approved uniform when attending the academy, on educational visits and when participating in academy–organised events outside normal academy hours. A complete list of the items needed for the academy uniform is detailed in this policy and also in our prospectus. Uniform for PE is designed to ensure the health and wellbeing of our pupils, taking into account whether the activities are indoor or outdoor and to ensure their safety.

### **Aims and objectives**

Our policy is based on the belief that the academy uniform;

- promotes a sense of pride in the academy
- creates a feeling of community and belonging
- is practical and smart
- identifies the children with Iqra Academy School and IQRA values
- makes children feel equal to their peers in terms of appearance
- is regarded as suitable, and good value for money
- has been designed with health and safety in mind

### **Key roles and responsibilities**

#### **The Governing Body must:**

- Ratify the Uniform Policy
- Nominate a governor who will work with the Principal and report back to the appropriate Governing Body committee
- The Governing Body has overall responsibility for the implementation of the Uniform Policy and procedures of Iqra Academy.
- The Governing Body has overall responsibility for ensuring that the Uniform Policy, as written, does not discriminate on any grounds, including but not limited to ethnicity/national origin, culture, religion, gender, disability or sexual orientation.
- The Governing Body has overall responsibility for reviewing the Uniform Policy.
- The Principal has responsibility for handling complaints regarding this policy as outlined in the academy's Complaints Policy.
- The Principal will be responsible for the day-to-day implementation and management of the Uniform Policy and procedures of Iqra Academy.

### **All Staff must:**

- Be responsible for the implementation of the policy across the academy as a whole.

### **The role of parents/carers:**

- We ask all parents who send their children to our academy to support the uniform policy. We believe that parents have a duty to send their children to the academy correctly dressed and ready for their daily schoolwork.
- Parents should ensure that their child has the correct uniform, and that it is clean and in good repair.
- If any parent has concerns regarding the uniform policy, they should make representation, in the first instance, to the Principal.
- The academy is inclusive and welcomes children from all backgrounds, faith communities and abilities. Should an item of the academy uniform prove problematic for a pupil with disabilities, then parents are invited to draw this to the attention of the Principal.

### **Monitoring and review**

When monitoring this policy, through its committee work, the Governing Body will:

- Seek the views and consult with parents from time to time;
- Consider, with the Principal any requests from parents for individual children to have special dispensations;
- Require the Principal to report to the Governors on the way the policy is being implemented.

The academy policy will be reviewed by the Governing Body every three years, or earlier if considered necessary.

### **Jewellery**

On health and safety grounds we do not allow children to wear jewellery in our academy. Pupils are allowed to wear a watch, one earring per lobe – small stud only. Pupils are not permitted to wear necklaces (other than for faith reasons) and bracelets / bands or any kind. Children will be asked to remove watches/jewellery during PE or games. *Please Note:* The academy will be unable to take any responsibility for any jewellery that is lost.

### **Haircuts**

We recommend that hair should be neat and tidy and worn with no extremes of style or colour that could serve as a distraction to other children. Any style or colour deemed inappropriate by the school will first result in a discussion with Principal, who will attempt to find reconciliation, but whose word is final subject to appeal processes. Children should not wear colourful, unnecessary and distracting hair adornments. For health and safety reasons, long hair should always be tied back for PE.

### **Footwear**

All pupils must wear formal, plain black shoes. Pupils should not wear shoes that are decorative (e.g. diamantes) have coloured / reflective strips or logos, backless sandals or 'leisure' shoes (we encourage non-branded trainers to promote equality between children). The academy wants all children to grow into healthy adults. We believe that it is dangerous for children to wear footwear that is not suitable for the academy environment, i.e high heels, backless shoes, sandals, platform shoes, or similar. It is essential that children have a change of footwear for PE.

### **Make up and Cosmetics (including nail varnish)**

Make up and cosmetics are not considered appropriate or consistent with our academy uniform. The academy does not permit such products to be worn by any children, unless there is a specific event for which the Principal has given permission.

### **PE Kit**

The correct PE kit must be brought to every PE lesson. If a pupil is excused from a PE lesson they are still required to bring their PE kit in order to participate in lessons, for example as an umpire. If pupils do not have the correct PE kit they will be required to borrow a PE kit in order to take part in planned activities.

## **School Uniform**

### **Winter**

Black skirt/pinafore dresses/cloth trousers,  
shalwar kameez  
Black cloth shorts/trousers  
White shirt/blouse/polo shirt  
Red academy sweatshirt  
Black shoes - ***NO trainers or heavy duty boots***

### **Summer**

Red/white gingham dress/black shalwar  
kameeze  
White short sleeved shirt/polo shirt  
Red academy sweatshirt  
Black shoes / sandals

### **PE**

Black slip-on pumps  
House polo shirt (blue/red/green/yellow) ***NO football/branded shirts***  
Plain black jogging bottoms with elasticated cuff

***Please ensure that all items of clothing are clearly labelled with your child's name.***

### **Year Groups who go Swimming**

Swimming trunks, swimsuit or swimming costume  
Swimming cap  
Towel & waterproof bag

**Please read this declaration before you sign it.**

# **Iqra Academy**

## **Free School Meal Eligibility Application Form**

Children who attend Iqra Academy can receive Free school meals and school milk if they meet the council criteria:

This scheme is open to children in Years Reception - Year 6.

All information on the form is mandatory.

Benefit you are receiving:

### **Part 1: Details of parent / guardian**

**Title:**

**Gender:**

**Date of birth:**

**National insurance number:**

**Address:**

**Postcode:**

**Email Address:**

**Mobile no.:**

**Landline No.:**

By supplying us with a phone number or email we can contact you quickly to let you know if you are not eligible.

### **Part 2: Details of each dependent child you are applying for**


This is my claim for Free School Meal Eligibility.

I declare I am the parent or guardian of the child / children that I am applying for.

I declare that all the information I have given is correct and complete to the best of my knowledge.

I am aware that I have a duty to notify Iqra Academy in writing immediately of any changes in my circumstances which might affect my entitlement to Uniform Assistance.

I authorise the Revenues & Benefits Service to make any necessary enquiries to verify the information on this form

I authorise the Revenues & Benefits Service to cross check the information I have given with other Council departments, other Councils and benefit authorities.

I understand that if I give information which is incorrect, or fail to report any changes which may affect my entitlement to benefit I may be prosecuted.

I am aware that I have a duty to notify the Revenues & Benefits Service in writing immediately of any changes in my circumstances which might affect my entitlement to Free School Meals.

I understand that information taken from this form will be held on computer. The Council is registered to do this under the Data Protection Act 1998. A copy of the Council's Registration is held for inspection.

I understand that the information I have provided on this form may be used by the council to prevent and detect fraud

I understand that the information provided will also enable to academy to gain information to my eligibility for free school meals and submit a claim on my behalf.

I understand that information taken from this form will be stored electronically on the academy's computers. Iqra Academy is registered to do this under the Data Protection Act 1998. A copy of the Iqra Academy registration is held for inspection.

## What Happens Next?

<b>Your Signature</b>	<b>Date</b>
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**Return the completed form to:**

Iqra Academy  
Drummond Road  
Bradford  
BD8 8DA

If you do not qualify for the payment, we will let you know by letter or phone and explain why. This allowance is for buying suitable school wear and is paid once a year and is not transferrable.

This allowance is for buying academy uniform through the named approved supplier and is non-transferable. All uniform using the voucher will need to be purchased in one order. The allowance is paid once per academic year – a new application will need to be made each academic year.

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For office use only:

- Data Entered on SiMS
- FSM data entered
- Eligible / Not Eligible
- Voucher Sent date .....
- Voucher Number .....

